

**TOWN OF POLK
TOWN BOARD MEETING MINUTES
JUNE 9, 2009**

I. Call meeting to Order at 7:30 p.m.

A. The Pledge of Allegiance - Chairman Schulteis lead with the Pledge of Allegiance.

B. Official Meeting Notice - Chairman A. Schulteis called the meeting to order at 7:30 p.m.. Chairman Schulteis verified notice was sent to the West Bend News, Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted on the website and at the Town Hall, Highway View School and Cedar Lake Hills bulletin boards.

C. Roll Call - Members present: Chairman A. Schulteis, Supervisor H. Groth, Supervisor T. Merten, Treasurer S. Kissinger and Clerk C. Whelan. See lists of guests. (Page #).

D. Approval of the Town Board Minutes for May 12, 2009 and Board of Review Meeting May 13, 2009 and Special Town Board Meeting June 2, 2009 -

Motion made by Supervisor H. Groth to approve the Town Board minutes for May 12, 2009, Board of Review Meeting for May 13, 2009 and Special Town Board Meeting for June 2, 2009. Motion was seconded by Supervisor T. Merten. Motion Carried.

D. Public Presentation (15 Minutes) -

Marilyn Merten - 2641 Mayfield Road - had a question in regards to how many citations the Town issues.

Clerk Whelan stated we had one citation issued in 2009 and I don't believe there was any last year. I will check to see what the Town is to receive on a citation from the court system.

II. Unfinished Business -Discussion/Possible Action on the Following

III. New Business - Discussion/Possible Action on the Following:

A. Operators' Licenses. See List - (See page #)

Clerk Whelan reported she had completed all investigations for criminal records. A small group is in the process of completing their schooling. All applicants have paid the \$25 fees for an operator license and investigation. All applicants are in compliance with the liquor laws.

Motion was made by Supervisor T. Merten and seconded by Supervisor H. Groth to approve the operator license for all on the list. Motion carried.

B. Liquor License Applications. See List - (See page #)

Clerk Whelan stated all liquor license applications have been reviewed, investigated and are in good standing. All fees have been paid.

Motion was made by Supervisor T. Merten to approve the Liquor License applications for Class B Beer and Liquor, Class A Beer and Class A Beer and Liquor for July 1, 2009 until June 30, 2010. Motion was seconded by Supervisor H. Groth. Motion carried.

C. Soda & Cigarette License Applications. See List - (See page #)

Clerk Whelan advises all applicants have been reviewed and fees paid for both Soda and Cigarette Licenses.

Supervisor T. Merten motioned to approve the Cigarette and Soda License for applicants on the list for a period of July 1, 2009 until June 30, 2010. Motion was seconded by Supervisor H. Groth. Motion carried.

D. Ordinance No. 09-03 amending Title X of the Town Code, Zoning Ordinance creating Section 4.08 relating to Outdoor Accessory Energy Systems as a Conditional Use -

Motion made by Supervisor H. Groth to approve Ordinance No. 09-03 amending Title X of the Town Zoning Ordinance creating Section 4.08 relating to Outdoor Accessory Energy Systems as a Condition Use, upon the recommendation of the Plan Commission. Motion was seconded by Supervisor T. Merten. Motion Carried.

E. Ordinance No. 09-04 amending Title X of the Town Code, Zoning Ordinance, Section 13.02 (26A) and create Section 13.02 (10A), and 13.02 (10B) relating to definition of a Livestock Unit, Domestic Animal Pet and Domestic Animal Unit -

Motion made by Supervisor H. Groth to approve Ordinance No. 09-04 relating to definition of a Livestock Unit, Domestic Animal Pet and Domestic Animal Unit upon the recommendation of the Plan Commission. Motion was seconded by Supervisor T. Merten. Motion carried.

F. Ordinance No. 09-05 amending Title X of the Town Code, Zoning Ordinance, Section 2.05 relating to Use Restrictions regarding Domestic Animals -

Motion made by Supervisor T. Merten to approve Ordinance No. 09-05 relating to Use Restrictions regarding Domestic Animals upon the recommendation of the Plan Commission. Motion was seconded by Supervisor H. Groth. Motion carried.

G. Ordinance No. 09-06 repealing and recreating Chapter 19 of the Code of Ordinances relating to Erosion Control and Stormwater Management -

Motion made by Supervisor H. Groth to approve Ordinance No. 09-06 repealing and recreating

Chapter 19 of the Code of Ordinances relating to Erosion Control and Stormwater Management upon the recommendation of the Plan Commission. Motion was seconded by Supervisor T. Merten. Motion carried.

H. Intergovernmental Agreement between the Town of Polk and Washington County regarding Erosion Control and Stormwater Management Ordinance -

Motion made by Supervisor H. Groth to approve the Intergovernmental Agreement between Town of Polk and Washington County to administer the Town of Polk's Ordinance 09-06 Erosion Control and Stormwater Management. Motion was seconded by Supervisor T. Merten. Motion carried.

I. Town of Polk Multi-Jurisdictional Comprehensive Plan -

Chairman A. Schulteis reported the Plan Commission had tabled this item because the material to be review had just been received by the members of the Plan Commission. The members had not had time to look them over, tabled until July's Plan Commission Meeting.

Chairman Schulteis advised the Town Board will also table this item until July 2009.

J. Zoning Violations -

Chairman Schulteis questioned if there were any zoning violations.

Clerk Whelan reported only one violation that had been given to our Police Officer from the Zoning and Building Inspector.

V. Financial

A. Treasurer's Report dated June 9, 2009 -

Motion was made by Supervisor T. Merten to approve the Treasurer's Report dated June 9, 2009. Motion was seconded by Supervisor H. Groth. Motion carried.

B. Review of Revenues & Expenditures -

Motion made by Supervisor T. Merten to approve the revenues and expenditures seconded by Supervisor H. Groth. Motion carried.

C. Approval of Checks and Payroll.

Motion was made by Supervisor H. Groth to approve the checks and payroll thru June 9, 2009, seconded by Supervisor T. Merten. Motion carried.

VI. Other Business

A. Correspondence to be Reviewed - Letter dated June 1, 2009 from Washington County Human Society, Inc. regarding Animal Control Agreement - The Town Board reviewed the Human Society Animal Control Agreement.

B. Chairman's Report, Correspondence and Notices - (See page #)

Chairman Schulteis reported on upcoming meetings on June 10, 2009 at Washington County Vehicle Facility on Working Lands Initiative (Farmland Preservation.) and the Dedication of Schubert Cheese Factory at 4432 Arthur Road in the Town of Polk on June 27, 2009 at 10:00 a.m..

Chairman Schulteis advised that a 6-month Grant Extension, to complete our Comprehensive Plan Agreement, has been filed.

Chairman Schulteis stated he met with Attorney John St. Peter regarding the Village of Slinger's deed restriction on the Garbade certified survey map and he will draft a letter to the Village on this matter.

Tran-Smart Access Agreement requests that the Town give 500' of right of way to the Dept. of Transportation for any work they need to do in the right of way. Attorney John St. Peter advised the Town not to give up control of road access for driveway to anyone.

The Town has entered a contract with the State of Wisconsin for salt. The bidding process has been completed and the cost of salt per ton is \$60.20 including delivery to the Town.

C. Fire Department Report - Jackson Fire Report - April 2009 - The Town Board reviewed the Jackson Fire Report for April 2009.

D. Road Matters - Discussion & Possible Action on Road Matters.

VII. Adjournment -

Motion was made by Supervisor H. Groth, seconded by Supervisor T. Merten to adjourn at 8:10 p.m.. Motion carried.

Respectfully Submitted,

Catherine Whelan
Town Clerk